

ST. CLAIR THAMES STUDENTS INCORPORATED
MINUTES
Of The
BOARD OF DIRECTORS MEETING
Held on
Date: June 27, 2014

MEMBERS PRESENT:

Alexandra Fraser	President, TSI (Meeting Chair)
Greg Heenan	Director, TSI
Emilee Ritzer	Director, TSI

IN ATTENDANCE:

Andrea Brown	Operations Manager, TSI (recording)
--------------	-------------------------------------

REGRETS:

Audrey-Ann Pare	Director, TSI
Khaled El Mostapha	Director, TSI

1.0 CALL TO ORDER

1.1 Attendance

The meeting was called to order by Alex Fraser at 10:30am and attendance was taken per above.

2.0 ADDITIONS TO THE AGENDA

None added.

3.0 ADOPTION OF THE AGENDA

The agenda was distributed and was approved as presented.

Motion: To approve the agenda of the June 27th, 2014 meeting of the Board of Directors of Thames Students Inc., as presented.

Moved by: Greg Heenan

Seconded by: Emilee Ritzer

MOTION CARRIED

4.0 Declaration of Possible Conflict of Interest

None declared.

5.0 APPROVAL OF THE PREVIOUS MINUTES

Approval of the minutes of the Board meeting that took place on June 3rd, 2014.

Motion: To approve the minutes from the June 3rd, meeting of the Board of Directors of Thames Students Inc.

Moved by: Audrey-Ann Pare

Seconded by: Emilee Ritzer
MOTION CARRIED

6.0 OLD BUSINESS

6.1 Board Retreat

- The board retreat is booked for July 18th, 19th and return on 20th.
- The directors will be attending a Blue Jays Baseball game which will be funded by the directors themselves.
- The directors will also be attending Ripley's Aquarium.
- Greg will know if he is able to attend by July 10th.

6.2 Orientation Update

- All campus meeting took place on June 26th.
- All of the mail outs are complete and sent to Windsor.
- Whitney and Alex will film the orientation video on July 2nd and 3rd.
- The items that will be discussed in the video are student ID, Thames Health Plex, the book store and health benefits.
- TSI Directors and volunteers will lead the new students to their academic information sessions.
- Orientation will take place on Aug 27th at 10:00am and Aug. 28th at 10:00am and a second session at 6:00pm.
- Directors are asked to be at the college for 8:30am on both days.
- A script will be set up for the student leaders at the beginning of each session
- Thames orientation rehearsal is scheduled for Tuesday Aug. 26th 1:00pm.
- Aug 25th at 1:00pm TSI will have a meeting with the orientation committee.
- All faculty meeting will also be held on Aug. 25th at 9:00am followed by activities with SRC.

6.3 Swag Bags

- All items have been ordered for the swag bags.
- The TSI swag bags will arrive on July 4th, the water bottles will arrive on July 8th, pens will arrive on July 25th, lanyards are expected Aug. 4th-8th, t-shirts are expected July 7th-15th and the kits are expected July 14th-18th.
- TSI is still waiting for the "ask me" volunteer shirts.

6.4 2014-2015 Events

- Alex finalized the calendar and all changes will be emailed to the directors.

6.5 Frosh Week

Motion: To approve the expenditure of \$2260.00 payable to Mike Mandel Enterprise for Frosh week events.

Moved by: Audrey-Ann Pare

Seconded by: Emilee Ritzer

MOTION CARRIED

- Oxygen bar booked for Sept. 8th at 12:00pm in the main lobby.
- Are you dating a psychopath is booked for Sept. 11th at 7:00pm
- Tony lee is booked for Sept. 5th at 7:00pm
- Sexy bingo is booked for Sept. 10th at 7:00pm. All supplies will be picked up after the next orientation meeting in Windsor.

6.6 Student Advantage Plan

- TSI is not going to order the fobs for key chains to save money this year.
- TSI will be partnering with SRC and the Alumni this year.

6.7 Get Swabbed/One Match

- Alex and Andrea had a meeting about the upcoming Bone Marrow events.
- TSI has set up an event on Sept. 23rd. The event will be set up in lobby 10:00-3:00pm
- Volunteers needed, preferably from the medical field.

6.8 Blood Clinic

- Event occurring today in the HealthPlex
- TSI has booked three "What's Your Type" clinics
- The clinics are on Sept. 24th, Nov. 26th and Feb. 18th. All clinics are booked on a Wednesday before a blood donor clinic.

6.9 Capitol Theatre Movies

- all of the dates are booked

Motion: To approve the expenditure of \$1130.00 payable to St. Clair Capitol Theatre for TSI's portion of the weekly movie night license.

Moved by: Audrey-Ann Pare

Seconded by: Emilee Ritzer

MOTION CARRIED

6.10 Clubs Manual

- The board has been asked to submit their suggested changes/updates for the Clubs manual to Alex ASAP.
- The changes will be made and approved at the next TSI board meeting
- Alex has also sent the manual to all program coordinators for their input.

-A meeting will be set up with all coordinators before the clubs are up and running in Oct. 2014.

7.0 New Business

7.1 CSA Regional Conference

-The conference is scheduled for Saturday Aug. 23rd and is hosted by Conestoga College.

-All directors will leave early Saturday morning and come home that same evening.

-The TSI directors have been asked to come up with some discussion ideas for the conference. All directors have been asked to email their ideas to Alex by Friday July 4th.

7.2 CSA Presidents Workshop

-Booked for Aug 8th, 9th and 10th.

-This conference will be held in London

-Alex will be staying in residence.

-Total cost for this conference is \$125.00.

-Some of the items being discussed are strong signals, leadership, board and team dynamic.

-At this conference the new CSA board will be introduced.

-October conference and point bank system will also be covered.

-The CSA YEP/mental health campaign will also be discussed.

7.3 CSA Committees

-Alex signed up for all positions and is waiting to see where she will be placed.

7.4 CSA College Bargaining Workshop

-All support staff and faculty contracts are up for renewal this upcoming August/September. CSA is holding a workshop regarding events that may occur on Aug 31st

-all faculty and support staff could possibly go on strike.

-CSA will cover the details on what to do in every scenario.

-There will be a media workshop to help students.

-This will be held in Toronto on July 30th, 830am-430pm.

-The directors will travel Tuesday July 29th and return home on July 30th after the workshop.

7.5 CSA Framing and Substantiating Problems

-Alex will send out a template for directors to fill out via email.

-Completed charts are due by July 18th.

-Information gathered will be used during the Presidents Workshop in London.

-TSI needs to find a more effective way to communicate to students.

-Alex discussed the CSA Point Bank System. For every point earned \$1.00 is earned for the college food bank.

-Alex read all of the details about the point bank and how points are earned.

7.6 Campus for Kids

-Kimberly Devine has requested our baseball equipment for this summer's Camps for Kids.

-TSI has no issue with this request.

7.7 2014-2015 Budget

-Andrea went over the details of the tentative 2014-2015 TSI annual budget. The board had no questions at this time.

7.8 ACL Health and Wellness Conference

-Andrea will be attending this workshop on behalf of TSI.

-The workshop dates are July 14-15 (Monday Tuesday)

-Andrea will be booking a train

8.0 OPEN DISCUSSION

-No further discussion.

9.0 NEXT MEETING

➤ Next meeting TBD in Board Room upstairs.

10.0 ADJOURMENT

Motion: To Adjourn the Board of Directors meeting at 11:27am

Moved by: Emilee Ritzer

Seconded by: Greg Heenan

MOTION CARRIED