

**ST. CLAIR THAMES STUDENTS INCORPORATED**  
**MINUTES**  
**Of The**  
**BOARD OF DIRECTORS MEETING**  
**Held on**  
**Date: August 26, 2014**

**MEMBERS PRESENT:**

Alexandra Fraser	President, TSI (Meeting Chair)
Greg Heenan	Director, TSI
Audrey-Ann Pare	Director, TSI
Khaled El Mostapha	Director, TSI
Emilee Ritzer	Director, TSI

**IN ATTENDANCE:**

Stephanie Woodall	Operations Manager, TSI (recording)
Sarah Wheler	Student Observer

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**1.0 CALL TO ORDER**

**1.1 Attendance**

The meeting was called to order by Alex Fraser at 11 am and attendance was taken per above.

**2.0 ADDITIONS TO THE AGENDA**

None added.

**3.0 ADOPTION OF THE AGENDA**

The agenda was distributed and was approved as presented.

**Motion:** To approve the agenda of the August 26<sup>th</sup>, 2014 meeting of the Board of Directors of Thames Students Inc., as presented.

**Moved by: Emilee Ritzer**

**Seconded by: Audrey-Ann Pare**

**MOTION CARRIED**

**4.0 Declaration of Possible Conflict of Interest**

None declared.

**5.0 APPROVAL OF THE PREVIOUS MINUTES**

Approval of the minutes of the Board meeting that took place on August 12<sup>th</sup>, 2014.

**Motion:** To approve the minutes from the August 12<sup>th</sup>, meeting of the Board of Directors of Thames Students Inc.

**Moved by:** Audrey-Ann Pare

Seconded by: Greg Heenan  
MOTION CARRIED

## 6.0 OLD BUSINESS

### 6.1 Orientation Update

- We have to pick up pop today because our pop was sent to Windsor.
- water and food are ready to go
- we are going to make salads today so we have some extra food
- we will have a rehearsal at 1pm today for orientation
- variety of pizza will be provided for lunch for volunteers and staff
- please be here at 8:30am to start orientation
- have some ideas for ice breaker games for students waiting
- Steph will set up excel to collect information for the draws for an I-pod, Samsung tablet and a fit bit
- we will set up the student centre after orientation

**Motion:** To approve the expenditure of \$2500 payable to Sysco on meat for the orientation BBQ.

Moved by: Greg Heenan  
Seconded by: Emilee Ritzer  
MOTION CARRIED

### 6.2 Frosh Week

- Tony Lee Friday Sept 5<sup>th</sup> be here at 5:30 to set up 7pm start
- Oxygen Bar(noon) September 8<sup>th</sup>
- Speed Dating 5:30pm be here to set up September 9<sup>th</sup> also a 7pm start (this is Alex Bday)
- SExy bingo September 10<sup>th</sup> be here 5:30pm for a 7pm start
- Are you dating a psychopath September 11<sup>th</sup> 5:30pm set up will go until about 9pm.
- we will be pushing class reps. An email will go out to all the professors reminding them that we will be in their classrooms.
- we will find out about family movie nights and then post them.

### 6.3 Student advantage plan

- print out what is included in the student advantage plan and post in student centre, also we will direct them to the St.Clair website where the vendors will be listed
- swag bag items posted to a board so students can see what is included
- any extra bags we will donate the items to the food bank for the school

#### **6.4 Clubs manual**

- during the first week of school we will have coordinator meetings to go over the changes
- we will have a budget allotted for 10 clubs
- there needs to be at least 1 faculty member and 7 people in a club for it to be considered for funding

#### **6.5 Mental health First Aid training**

- we will postpone it because of time, there are no sessions running

#### **6.6 ASIST training**

- we will look at a later date so that we can try to get 10-25 people to get a discounted rate.

#### **7.0 New Business**

##### **7.1 Class Schedules/Office hours**

- get class schedules ASAP to Alex or Steph
- we will run the booth from 11am-1pm and everyone will need to do 5 office hours a week.
- we would like to get an ipod dock for the booth to play music

##### **7.2 Residence/International BBQ**

- we will have a BBQ on September 6<sup>th</sup> at 4:30 contact Dan Chauvain to let him know

##### **7.3 College Bargining Update**

- support staff have reached a tentative agreement
- website will have an FAQ sheet listed
- faculty stike date has been set for Spetember 25<sup>th</sup> if they have not reached an agreement
- on Wednesday August 27<sup>th</sup> at 2pm Alex will sit in on a teleconference with Windsor to get some new information
- they will send out a contingency plan for us to follow if a stike happens
- we would like the college to issue a picket line etiquette sheet for students

##### **7.4 Vice President Position**

- must be hired from current board members as per TSI bilaws. If no one from the current board is interested there is a protocol to follow.
- we will wait to nominate this position until we hire new directors on October 1<sup>st</sup> we will hopefully hold interviews on September 26<sup>th</sup>-30<sup>th</sup>

**8.0 OPEN DISCUSSION**

**-Friday we are going to go golfing leaving at 9:30**

**9.0 NEXT MEETING**

- Next meeting is going to be determined when everyone has their schedules. We would like to schedule a weekly meeting.

**10.0 ADJOURMENT**

**Motion:** To Adjourn the Board of Directors meeting at 11:57 am.

**Moved by:** Audrey-Ann Pare

**Seconded by:** Greg Heenan

**MOTION CARRIED**